

HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	5 October 2018		
Title:	Update to Governance Documents		
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1. Executive Summary

- 1.1 The purpose of this paper is to set out revised governance documents previously adopted by the Hampshire Police and Crime Panel (PCP)

2. Complaints

Protocol for the Informal Resolution Procedure Regarding Complaints made Against the PCC

- 2.1. The protocol outlines the process under which the Complaints Sub-Committee will seek to determine complaints. Revisions have been proposed to enhance the clarity and transparency of the process for determining whether part 4 of the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 ("the Regulations").
- 2.2. In order to enable this process to be undertaken efficiently it was agreed by the Sub-Committee, at their meeting on 24 September 2018, to delegate their responsibility for the decision to disapply part 4 of the regulations, in respect to all or part of any complaint, to the Panel's Monitoring Officer, in consultation with the Chairman of the Sub-Committee.
- 2.3. A number of other amendments were agreed, in response to the proposals above and to enhance the accuracy of the document. The updated protocol can be found at appendix one

Guidance Note on the management of unreasonable complainant behaviour

- 2.4. The guidance note outlines what the Sub-Committee considers to be unreasonable complainant behaviour, the options available to the Sub-Committee and the possible consequences to the individual.
- 2.5. Where unreasonable complainant behaviour adversely affects the sub-committee's ability to perform their role, or the work of any of the Panel's supporting officers, a decision may need to be reached to restrict the contact that person has with the Sub-Committee. Given the potential impact of such behaviours any such decision may need to be reached within a short timeframe, in order to minimise any ongoing disruption and therefore the Sub-

Committee agreed, at their meeting on 24 September 2018, delegate their responsibility for the application of this guidance note to the Panel's Monitoring Officer, in consultation with the Chairman of the Sub-Committee.

- 2.6. A number of other amendments were agreed, in response to the proposal above and to enhance the accuracy of the document. The updated guidance note can be found at appendix two.

3. Proactive Scrutiny Task and Finish Group

- 3.1. At its meeting on 18 September the Proactive Scrutiny Task and Finish Group agreed a draft version of a terms of reference for the working group. The proposed terms of reference can be found at appendix three.

4. Recommendations

That the Panel note the updated Protocol for the Informal Resolution Procedure Regarding Complaints made Against the PCC and the updated Guidance Note on the management of unreasonable complainant behaviour.

That the Panel approve the Terms of Reference for the Proactive Scrutiny Task and Finish Group.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
N/A	N/A